VIDEO AND PHOTOSHOOT OUTLAY TRACKING SHEET

EXPENSE TEMPLATE FOR PHOTOGRAPHY AND VIDEO PRODUCTION SERVICES

PROJECT TITLE

DATE

PRODUCER / DIRECTOR

CLIENT / AGENCY

PRODUCTION TYPE

TARGET BUDGET

ITEM / SERVICE DESCRIPTION	VENDOR / RESOURCE	ESTIMATED COST	ACTUAL COST	VARIANCE	PAID STATUS
PRE-PRODUCTION					
PRODUCTION (CREW & TALENT)					
EQUIPMENT, STUDIO & LOCATIONS					
POST-PRODUCTION & ASSETS					
LOGISTICS & MISCELLANEOUS					
TOTAL ESTIMATED BUDGET					
TOTAL ACTUAL OUTLAY					

REMAINING VARIANCE