

ANNUAL FEDERAL INCOME TAX WITHHOLDING SUMMARY SHEET

Ledger Record & Tax Year Summary

Employer Name:

Tax Year:

EIN:

Employee Name:

SSN (Last 4):

Filing Status:

MONTH	GROSS WAGES / SUBJECT TO FIT	FEDERAL INCOME TAX (FIT) WITHHELD	SOCIAL SECURITY TAX WITHHELD	MEDICARE TAX WITHHELD	ADDITIONAL MED/FIT WITHHELD	TOTAL FEDERAL TAXES WITHHELD
January						
February						
March						
Q1 Total						
April						
May						
June						
Q2 Total						
July						
August						
September						
Q3 Total						
October						
November						
December						
Q4 Total						
Annual Grand Total						

RECONCILIATION NOTES & ADJUSTMENTS

Prepared By:

Date Prepared:

Approved By:

Date Approved: