

PROGRESS INVOICE

INVOICE NO: _____
DATE _____
APPLICATION NO: _____
PERIOD TO: _____

TO (CLIENT)

NAME

ADDRESS

PROJECT DETAILS

PROJECT NAME

LOCATION

CONTRACT NO

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS STORED	TOTAL COMPLETED & STORED	BALANCE TO FINISH
			PREVIOUS	THIS PERIOD			
Totals							

1. Original Contract Sum

2. Net Change by Change Orders

3. Total Contract Sum to Date (Line 1 ± 2)

4. Total Completed & Stored to Date (Column Total)

5. Retainage (..... % of Completed Work)

6. Total Earned Less Retainage (Line 4 Less Line 5)

7. Less Previous Certificates for Payment (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE

9. Balance to Finish, Including Retainage (Line 3 Less Line 6)
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Contractor Signature / Date

Architect / Owner Representative Signature / Date