

DEMO & DISPLAY INVENTORY CONTROL LEDGER

Tracking of Demonstration Units and Display Stock

DEPARTMENT / LOCATION

CUSTODIAN NAME

LEDGER PERIOD (FROM)

LEDGER PERIOD (TO)

DATE OUT	ITEM SKU/ID	ITEM DESCRIPTION	SERIAL / TAG NO.	QTY	CONDITION (OUT)	ISSUED TO (NAME/DEPT)	DATE RET.	CONDITION (IN)	RECEIVER (INIT)

PREPARED BY (INVENTORY CUSTODIAN)

AUTHORIZED SIGN-OFF (MANAGER / SUPERVISOR)