# EMPLOYEE OVERTIME HOURS AND PAYROLL CALCULATOR

Payroll Overtime Documentation Sheet

**COMPANY NAME**

**PAY PERIOD START**

**PAY PERIOD END**

**DATE OF PAYMENT**

| EMPLOYEE ID | EMPLOYEE NAME | HOURLY RATE | REGULAR HOURS | | OT HOURS (1.5X) | | OT HOURS (2.0X) | | GROSS PAY | DEDUCTIONS | NET PAY |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | HOURS | EARNINGS | HOURS | EARNINGS | HOURS | EARNINGS | | | |
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| **Total** | | | | | | | | | | | |

**NOTES / REMARKS**

**Prepared By**

**Approved By**