

# CREDIT MEMO

|                       |  |
|-----------------------|--|
| Credit Memo No.       |  |
| Date                  |  |
| Original Invoice No.  |  |
| Original Invoice Date |  |

CUSTOMER ACCOUNT INFO

SEND CREDIT TO

| ITEM / SKU | DESCRIPTION | QTY | UNIT PRICE | TOTAL CREDIT |
|------------|-------------|-----|------------|--------------|
|            |             |     |            |              |
|            |             |     |            |              |
|            |             |     |            |              |
|            |             |     |            |              |
|            |             |     |            |              |
|            |             |     |            |              |

REASON FOR CREDIT

Subtotal \_\_\_\_\_  
Tax Rate \_\_\_\_\_  
Total Tax Credit \_\_\_\_\_

Total Credit

AUTHORIZED SIGNATURE