

RETAINER RECEIPT

Receipt No: _____

Date: _____

Payment Method: _____

FROM (FREELANCER)

Name

Company

Email

Phone

TO (CLIENT)

Name

Company

Email

Phone

DESCRIPTION OF SERVICES / RETAINER PERIOD	RETAINER HOURS / TERMS	AMOUNT

SUBTOTAL _____

TAX / VAT _____

TOTAL PAID _____

FREELANCER SIGNATURE

CLIENT SIGNATURE

