

APPENDIX A: PAYROLL & COMPENSATION SCHEDULE

FULL-TIME EMPLOYMENT AGREEMENT

This Appendix is incorporated into and forms an integral part of the Full-Time Employment Agreement. The terms, conditions, and structures of compensation details set forth below shall govern the financial terms of employment.

1. EMPLOYEE & POSITION INFORMATION

Employee Name:

Job Title:

Effective Date:

Department:

2. COMPENSATION STRUCTURE

Base Salary (Gross Amount)	
Pay Frequency	
Hourly Rate Equivalent	
Overtime Eligibility	

3. ALLOWANCES & BENEFITS

Housing Allowance	
Transportation Allowance	
Communication Allowance	
Other Disbursements	

4. PERFORMANCE-BASED BONUSES & INCENTIVES

Commission / Bonus Structure	
Target Metrics / KPIs	
Payout Frequency	

All bonuses, commissions, and variable pay are subject to withholding taxes and applicable statutory deductions.

5. METHOD OF PAYMENT

Payment Method	
Bank Name	

Account Number / IBAN	
Routing / Swift Code	

6. AUTHORIZATION AND ACKNOWLEDGEMENT

By signing below, the parties agree that the payroll details specified in this Appendix are correct and reflect the full compensation terms agreed upon for the subject employment contract.

For the Employer:

 Authorized Representative Signature

.....
 Name and Title

.....
 Date

For the Employee:

 Employee Signature

.....
 Print Name

.....
 Date