

# GRANT INCOME & RECEIVABLE RECONCILIATION LEDGER

Financial Period Reconciliation & Tracking

**Grantor / Funding Source:**  
**Grant Name:**  
**Grant Agreement Number:**  
**CFDA Number (if applicable):**  
**Reconciliation Period:**  
**Reconciliation Date:**  
**General Ledger Code:**  
**Responsible Department:**

TOTAL GRANT AWARDED
TOTAL CASH RECEIVED
EXPENDITURES TO DATE
RECONCILED RECEIVABLE BALANCE

Date	Reference / Ref No.	Description / Milestone Description	Grant Award / Alloc. (+)	Expenditures Incurred (+)	Cash Received / Drawdowns (-)	Receivable Balance
		Beginning Balance				
<b>Totals</b>						

Date	Reference / Ref No.	Description / Milestone Description	Grant Award / Alloc. (+)	Expenditures Incurred (+)	Cash Received / Drawdowns (-)	Receivable Balance
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**General Ledger (G/L) Reconciliation**

Reconciliation Element	Amount
Ending Balance per Ledger (Above)	
Ending Balance per General Ledger (G/L Account: _____)	
<b>Variance / Unreconciled Difference</b>	

**Explanation of Variance & Corrective Action**

Prepared By (Name & Title)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed & Approved By (Name & Title)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_