

# PAYMENT RECEIPT

Receipt No.	
Date	

## GENERAL INFORMATION

Received From: \_\_\_\_\_

Project / Contract: \_\_\_\_\_

Installment No.:

Payment Method:

Cash

Check

Reference / Check No.:

Bank Transfer

Card

## PAYMENT BREAKDOWN & ACCOUNT SUMMARY

Description	Amount
Total Contract Value	
Previous Payments Cumulative	
<b>Current Amount Paid (This Installment)</b>	
Remaining Outstanding Balance	

Amount in Words: \_\_\_\_\_

Remarks / Notes: \_\_\_\_\_

**RECEIVED BY**

Authorized Representative Signature

**PAID BY**

Customer / Payer Signature