

MONTHLY GROSS SALES RETURN SHEET

Monthly Tax Return & Declaration

Taxpayer Name:

Trade Name (DBA):

Business Address:

Taxpayer ID (TIN):

Tax Period (Month/Year):

Contact Number:

Line No.	Classification / Description of Revenue	Amount (USD)
1	Gross Sales of Goods / Merchandise	
2	Gross Receipts from Services / Operations	
3	Other Taxable Gross Revenue	
4	Total Gross Sales (Sum of Lines 1, 2, and 3)	
5	Less: Sales Returns, Allowances, and Discounts	
6	Less: Exempt Sales / Non-Taxable Revenues	
7	Net Taxable Gross Sales (Line 4 less Lines 5 and 6)	
8	Applicable Tax Rate (%)	
9	Gross Tax Due (Line 7 multiplied by Line 8)	
10	Less: Tax Credits / Payments Previously Made	
11	Net Tax Payable / (Overpayment) (Line 9 less Line 10)	

I declare under penalty of perjury that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return.

Authorized Signature

Date (MM/DD/YYYY)

Printed Name

Title / Designation