

MONTHLY VALUE ADDED TAX (VAT) RETURN

TAX RETRIEVAL AND REPORTING FORM

Taxpayer Name	<input style="width: 100%;" type="text"/>		
Taxpayer ID (TIN)	<input style="width: 150px;" type="text"/>	Tax Period (Month/Year)	<input style="width: 150px;" type="text"/>
Email Address	<input style="width: 150px;" type="text"/>	Phone Number	<input style="width: 150px;" type="text"/>
Due Date	<input style="width: 150px;" type="text"/>	Filing Date	<input style="width: 150px;" type="text"/>

PART A: SALES & OUTPUT TAX (SUPPLIES)	Gross Amount	VAT Amount
1. Standard Rated Sales / Supplies	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
2. Zero-Rated Sales / Supplies	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text" value="0.00"/>
3. Exempt Sales / Supplies	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text" value="0.00"/>
4. Exports	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text" value="0.00"/>
5. Total Output Tax (Sum of Column VAT Amount)		<input style="width: 150px;" type="text"/>

PART B: PURCHASES & INPUT TAX (ACQUISITIONS)	Gross Amount	VAT Amount Claimable
6. Standard Rated Domestic Purchases	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
7. Imports of Goods / Services	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>
8. Exempt & Zero-Rated Purchases	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text" value="0.00"/>
9. Total Input Tax (Sum of Column VAT Amount)		<input style="width: 150px;" type="text"/>

PART C: VAT CALCULATION	
10. VAT Output Payable (From Box 5)	<input style="width: 150px;" type="text"/>
11. Less: VAT Input Deductible (From Box 9)	<input style="width: 150px;" type="text"/>
12. VAT Credit Carried Forward from Previous Period	<input style="width: 150px;" type="text"/>
13. NET VAT PAYABLE (If Box 10 is greater than Box 11 + 12)	<input style="width: 150px;" type="text"/>
14. NET VAT CREDIT/REFUNDABLE (If Box 11 + 12 is greater than Box 10)	<input style="width: 150px;" type="text"/>

PART D: DECLARATION

I hereby declare that the information provided in this return is true, correct, and complete to the best of my knowledge and belief, and that no transaction relevant to the period of this return has been omitted.

Name:

Designation:

Signature:

Date:
