OVERTIME PAYROLL SHEET

Employee Overtime Hours and Pay Record

Company Name: _____

Period Start Date: _____

Pay Date: _____

Period End Date: _____

EMP ID	EMPLOYEE NAME	REGULAR HOURS		OVERTIME (1.5X)		DOUBLE TIME (2.0X)		REGULAR PAY	OVERTIME PAY	DOUBLE PAY	GROSS PAY
		HOURS	RATE	HOURS	RATE	HOURS	RATE				
	TOTAL										

_____

PREPARED BY

_____

APPROVED BY