

**POWER OF ATTORNEY AND IRS REPRESENTATION AGREEMENT
TAX REPRESENTATION & SERVICES CONTRACT**

This Agreement is entered into on this _____ day of _____, 20_____, by and between the following parties:

Taxpayer _____ **(Client):**

Social Security Number (SSN) / FEIN: _____

Address:

Phone: _____ **Email:** _____

and

Representative:

Firm:

Address:

1. SCOPE OF REPRESENTATION

The Client hereby retains and authorizes the Representative to represent the Client before the Internal Revenue Service (IRS) and/or state/local tax authorities in connection with the following tax matters:

Type of Tax (e.g., Income, Employment)	Tax Form Number (e.g., 1040, 941)	Year(s) or Period(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. POWER OF ATTORNEY (FORM 2848 / STATE EQUIVALENT)

The Client agrees to execute IRS Form 2848 (Power of Attorney and Declaration of Representative) and/or appropriate state/local power of attorney authorization forms to grant the Representative the necessary authority to act on the Client's behalf regarding the tax matters designated above. This authority includes, but is not limited to, receiving confidential information, executing consents, and negotiating settlements on behalf of the Client.

3. FEES AND PAYMENT TERMS

The Client agrees to compensate the Representative for services rendered under this Agreement as follows:

A. **Retainer:** A non-refundable initial retainer of \$ _____ is required upon execution of this Agreement, to be applied against hourly or flat fees.

B. **Fee Structure (Select One):**

Hourly Rate: Handled at a rate of \$ _____ per hour.

Flat Fee: A total fixed fee of \$ _____ for the defined scope.

C. **Additional Costs:** The Client shall reimburse the Representative for all out-of-pocket expenses incurred, including mailing, courier services, copying, and administrative fees.

4. CLIENT RESPONSIBILITIES

The Client agrees to provide the Representative with all requested documents, records, tax returns, and information in a timely and complete manner. The Representative is not responsible for penalties, interest, or adverse outcomes resulting from delays, inaccuracies, or omissions in the documentation provided by the Client.

5. TERMINATION OF AGREEMENT

Either party may terminate this Agreement at any time by giving written notice to the other party. Upon termination, the Client shall pay all outstanding fees and costs incurred up to the date of termination, and the Representative shall return all original documents to the Client.

EXECUTION OF AGREEMENT

By signing below, the parties acknowledge that they have read, understood, and agreed to the terms and conditions set forth in this Agreement.

CLIENT / TAXPAYER SIGNATURE

DATE

SPOUSE SIGNATURE (IF JOINT FILING)

DATE

REPRESENTATIVE SIGNATURE

DATE