

Chef/Catering:

Address:

Phone/Email:

RECEIPT

Receipt No: Date: Payment Date:

CLIENT INFORMATION

Client Name:

Contact Phone:

Email:

Billing Address:

EVENT INFORMATION

Event Date:

Event Venue:

Guest Count:

Service Type:

DESCRIPTION OF CATERING SERVICES / MENU ITEMS	QUANTITY / RATE	AMOUNT

PAYMENT METHOD & NOTES

Payment Method:

Transaction ID:

Notes:

Subtotal: _____

Service Charge / Gratuity: _____

Tax: _____

Total Paid:

Balance Due: _____

Chef / Caterer Signature

Client Signature

Thank you for choosing our private chef and catering services!