

PROGRESS INVOICE

Holdback / Retainage Accounted

Invoice Date		Application No.	
Invoice No.		Billing Period To	
Contract / PO No.		Project Number	

BILL TO:

PROJECT LOCATION:

SCHEDULE OF VALUES & PROGRESS BREAK DOWN

Item No.	Description of Work	Scheduled Value	Work Completed		Materials Stored To Date	Total Completed & Stored	% Complete	Balance to Finish	Retainage (%)
			Previous	This Period					
Totals:									

PROGRESS PAYMENT SUMMARY

1. Original Contract Sum	
2. Net Change by Change Orders (Approved)	
3. Total Contract Value to Date (Line 1 + Line 2)	
4. Total Completed & Stored to Date (Column Totals)	
5. Less Retainage / Holdback Amount	
6. Total Earned Less Retainage (Line 4 Less Line 5)	
7. Less Previous Progress Payments (Excluding Retainage)	
8. CURRENT PAYMENT DUE (Line 6 Less Line 7)	
9. Balance to Finish, Including Retainage (Line 3 Less Line 6)	

The undersigned Contractor certifies that to the best of their knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents.

Contractor Signature

Date: _____

In accordance with the Contract Documents, the Architect / Representative certifies to the Owner that the work has progressed as indicated and the Contractor is entitled to payment of the Current Amount Due.

Approved / Certified By

Date: _____