

LEASE PAYMENT RECEIPT

Voucher

Receipt No:

Date:

PROPERTY DETAILS

Property Address:

Unit/Suite No:

Lease Type:

PARTIES

Landlord/Lessor:

Tenant/Lessee:

PAYMENT DETAILS

Sum of (in words):

Amount Received:

Payment Method:

Cash

Check

Lease Period Covered

Payment Description

Amount Allocation

Transfer

Other

Total Paid

Outstanding Balance (if any)

Authorized Signature (Received By)

Tenant Signature (Paid By)