

# HOLDING DEPOSIT RECEIPT

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Date: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Received From: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Payment Method: \_\_\_\_\_

For the Property Located At: \_\_\_\_\_

## TERMS AND CONDITIONS

1. This deposit is paid by the prospective Tenant to hold the Property until the lease agreement is finalized and executed.

2. The Property shall be held off the market until:  
\_\_\_\_\_

3. Proposed Lease Start Date:  
\_\_\_\_\_

Proposed Monthly Rent: \$ \_\_\_\_\_

4. If the Tenant's application is approved and a lease is signed, this deposit will be applied towards the security deposit or first month's rent.

5. If the prospective Tenant fails to sign the lease or provide required documents within the specified timeframe, the landlord may retain all or a portion of this deposit to cover costs of holding the property and administrative expenses.

\_\_\_\_\_  
Landlord / Agent Signature

Date:  
\_\_\_\_\_

\_\_\_\_\_  
Prospective Tenant Signature

Date:  
\_\_\_\_\_

