

SALES REVENUE RETURN & TAX SHEET

Taxation and Revenue Department

TAXPAYER / COMPANY NAME

TAX IDENTIFICATION NUMBER (TIN)

REPORTING PERIOD (MONTH/QUARTER/YEAR)

DUE DATE

1. GROSS SALES REVENUE

NO.	REVENUE CATEGORY / SOURCE	AMOUNT
1.1	Domestic Sales (Goods)	
1.2	Domestic Sales (Services)	
1.3	Export Sales	
1.4	Other Taxable Revenue	
1.5	Exempt / Non-Taxable Revenue	
1.6	Total Gross Sales Revenue (Sum of 1.1 to 1.5)	

2. ALLOWABLE DEDUCTIONS & ADJUSTMENTS

NO.	DEDUCTION CATEGORY	AMOUNT
2.1	Sales Returns and Allowances	
2.2	Discounts and Rebates Allowed	
2.3	Other Approved Deductions	
2.4	Total Deductions (Sum of 2.1 to 2.3)	

3. NET SALES & TAX CALCULATION

NO.	CALCULATION LINE	AMOUNT / RATE
3.1	Net Taxable Sales Revenue (Line 1.6 minus Line 2.4 minus Exempt Sales)	
3.2	Applicable Tax Rate (%)	
3.3	Gross Tax Liability (Line 3.1 multiplied by Line 3.2)	
3.4	Less: Tax Credits / Prepayments	
3.5	Net Tax Payable / (Refund Claimable)	

AUTHORIZED SIGNATURE

TITLE

DATE