

SUPPLIER CREDIT

Adjustment Invoice

Credit Note No.	
Date	
Supplier Account No.	

SUPPLIER (ISSUER)

CUSTOMER (BUYER)

Original Invoice No.

Original Invoice Date

Reason for Credit/Adjustment

ITEM / DESCRIPTION	QTY ORDERED	QTY RETURNED	UNIT PRICE	CREDIT AMOUNT

Adjustment Notes / Terms

Subtotal

Tax Rate / Amount	
Total Credit	

PREPARED BY

AUTHORIZED SUPPLIER APPROVAL