

ANNUAL RENT PAYMENT RECEIPT RECORD

Calendar Year:

Tenant Name:

Property Address:

Landlord Name:

Contact Number:

Monthly Rent Amount:

MONTH	DATE PAID	AMOUNT PAID	PAYMENT METHOD	RECEIPT NO.	RECEIVED BY
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					

Total Annual Rent Due:

Total Amount Paid:

Outstanding Balance:

Tenant Signature

Landlord / Authorized Agent Signature