

ANNUAL VALUE ADDED TAX RETURN

Department of Revenue & Taxation

Form VAT-100 (Annual)
For Calendar Year / Tax Period:

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PART I: TAXPAYER IDENTIFICATION & DETAILS

Taxpayer Identification Number (TIN)

Legal Name of Registered Entity

Trade / Business Name

Registered Business Address

Email Address

Telephone Number

Line of Business

PART II: OUTPUT TAX (SALES & SUPPLIES)

No.	Transaction Type	Gross Value (Excl. VAT)	Output VAT
1	Standard Rated Supplies		
2	Zero-Rated Supplies		
3	Exempt Supplies		
4	Export Supplies		
5	Other Supplies / Adjustments		
6	Total Output Tax (Sum of Lines 1 & 5)		

PART III: INPUT TAX (PURCHASES & EXPENSES)

No.	Transaction Type	Value (Excl. VAT)	Input VAT Claimable
7	Standard Rated Local Purchases		
8	Standard Rated Imports (Capital Goods)		
9	Standard Rated Imports (Other Goods/Services)		
10	Exempt / Zero-Rated Purchases		
11	Adjustments to Input Tax		
12	Total Deductible Input Tax (Sum of Lines 7, 8, 9 & 11)		

PART IV: VAT CALCULATION & NET PAYABLE / REFUND

13	Net VAT Payable (If Line 6 is greater than Line 12 [Line 6 - Line 12])		
14	Net VAT Credit / Refundable (If Line 12 is greater than Line 6 [Line 12 - Line 6])		

15	Outstanding Penalties / Interest		
16	Total Amount Due / Credit (Line 13 + Line 15) or (Line 14)		

PART V: DECLARATION & SIGNATURES

I hereby declare that this return, including any accompanying schedules and statements, has been examined by me, and to the best of my knowledge and belief, is a true, correct, and complete return made in good faith, pursuant to the provisions of the Value Added Tax legislation.

Signature of Taxpayer / Authorized Representative

Designation / Title

Date

Signature of Preparer (if other than Taxpayer)

Preparer's TIN / License No.

Date