

# BACKDATED EARNINGS AND WAGES STATEMENT

Prior Period Earnings Adjustment Template

Employer Name:

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Company Address:

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EIN / Tax ID:

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Employee Name:

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Employee SSN/ID:

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Statement Date:

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## AFFECTED PAY PERIOD DETAILS

Original Period Start:

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Original Period End:

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Original Payment Date:

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Adjustment Pay Date:

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## EARNINGS & WAGES RECONCILIATION TABLE

DESCRIPTION OF EARNINGS	ORIGINAL AMOUNT	CORRECTED AMOUNT	RETROACTIVE GROSS DIFFERENCE
Regular Hourly Wages / Salary			
Overtime Wages			
Commissions / Bonuses			
Other Earnings:			
<b>Total Gross Earnings</b>			
FICA / Taxes Withheld			
Other Deductions:			

DESCRIPTION OF EARNINGS	ORIGINAL AMOUNT	CORRECTED AMOUNT	RETROACTIVE GROSS DIFFERENCE
<b>Net Pay Adjustment</b>			

**REASON FOR BACKDATED EARNINGS ADJUSTMENT**

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Authorized Employer Representative Signature

**Date:**

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Employee Signature (Acknowledgment)

**Date:**

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