

PROFORMA INVOICE

Proforma Invoice No:

Date:

Expiry Date:

Client Reference:

EXPORTER / SELLER _____ _____ _____ _____ _____	CONSIGNEE / BUYER / PROPOSAL TO _____ _____ _____ _____ _____
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TERMS OF DELIVERY / INCOTERMS	METHOD OF DISPATCH	PORT OF LOADING	PORT OF DISCHARGE
TERMS OF PAYMENT	CURRENCY OF PAYMENT	ESTIMATED DISPATCH DATE	COUNTRY OF ORIGIN

ITEM	DESCRIPTION OF GOODS / SERVICES	HS CODE	QTY	UNIT PRICE	TOTAL AMOUNT
1					
2					
3					
4					
5					

Subtotal	
Discount	
Estimated Tax	
Shipping & Handling	
Total Price	

PAYMENT / WIRE TRANSFER INSTRUCTIONS

Beneficiary Name: _____
Bank Name: _____
Bank Address: _____
Account Number: _____
SWIFT / BIC: _____
IBAN: _____

Declaration / Terms of Proposal:

We hereby declare that the prices and specifications mentioned in this proforma invoice represent a valid offer and proposal. Upon written acceptance, this document will form the basis of a binding agreement. Goods will be dispatched only after confirmation of the agreed payment terms.

AUTHORIZED SIGNATURE & STAMP

Title / Date