



CREDIT MEMO

Date: _____
Credit Memo #: _____
Customer Account #: _____

CUSTOMER INFO

REFERENCE

Original Invoice #: _____
Original Invoice Date: _____
Reason for Credit: _____

Item / SKU	Description of Credit	Qty	Unit Price	Total Credit

Subtotal _____
Tax Rate / Tax _____
Other Adjustments _____
Total Credit _____

Notes / Comments:

Authorized Signature

Date