DAILY CASH FLOW STATEMENT

Company: _____ **Date:** _____

Prepared By: _____ **Approved By:** _____

DESCRIPTION	AMOUNT
Beginning Cash Balance	
Cash Inflows (Receipts)	
Cash Sales	
Collections from Accounts Receivable	
Loans / Financing Inflows	
Other Cash Receipts	
Total Cash Inflows	
Cash Outflows (Payments)	
Cash Purchases (Inventory/Stock)	
Payments to Accounts Payable	
Wages / Salaries	
Rent / Utilities	
Equipment / Asset Purchases	
Loan Repayments	
Other Cash Payments	
Total Cash Outflows	
Summary	
Net Daily Cash Flow (Inflows - Outflows)	
Ending Cash Balance	

_____

Prepared By (Signature)

_____

Authorized By (Signature)