

# PROFORMA INVOICE

DRAFT ONLY

Proforma No:

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Date:

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Expiry Date:

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Reference:

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SENDER / SUPPLIER

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RECIPIENT / CLIENT

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DESCRIPTION OF GOODS / SERVICES	QTY	UNIT PRICE	AMOUNT

DRAFT

Subtotal

Tax / VAT

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Total

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PAYMENT TERMS & NOTES

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AUTHORIZED SIGNATURE

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CUSTOMER ACCEPTANCE