

FINANCIAL ACCOUNTING AND BOOKKEEPING SERVICE AGREEMENT

This Financial Accounting and Bookkeeping Service Agreement (the "Agreement") is entered into as of _____, 20____ (the "Effective Date"), by and between:

Service Provider: _____, with a principal place of business at _____ (hereinafter referred to as the "Provider"), and

Client: _____, with a principal place of business at _____ (hereinafter referred to as the "Client").

1. SCOPE OF SERVICES

The Provider agrees to perform financial accounting and bookkeeping services for the Client as outlined below:

1.

2.

3.

4.

2. FEES AND COMPENSATION

For the services rendered by the Provider, the Client agrees to pay compensation as follows:

- **Rate:** The Client shall pay _____ per _____.
- **Invoicing:** Invoices will be issued on a _____ basis.
- **Payment Terms:** Payment is due within _____ days from the date of the invoice.

3. TERM AND TERMINATION

This Agreement shall commence on the Effective Date and shall continue:

- Until terminated by either party giving _____ days written notice.
- Until _____, 20____, unless extended by mutual written consent.

4. CONFIDENTIALITY

The Provider agrees to keep all financial information, records, and business operations of the Client strictly confidential and shall not disclose any information to third parties without the prior written consent of the Client, except as required by law.

5. OWNERSHIP OF DOCUMENTS

All financial statements, reports, and working papers prepared by the Provider under this Agreement shall remain the property of the Client. The Provider may retain copies for its records as required by professional standards or law.

6. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State/Country of

7. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties concerning the subject matter hereof and supersedes all prior agreements or understandings, written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

CLIENT:

SERVICE PROVIDER:

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date