
INVOICE

Invoice No: _____
Date: _____
Due Date: _____
Project No: _____

INVOICE TO

PROJECT LOCATION / SITE

CONTRACT REFERENCE

BILLING PERIOD

PROJECT MANAGER

CONTRACT DATE

MILESTONE / PHASE DESCRIPTION	FIXED FEE VALUE	% COMPLETE	EARNED TO DATE	THIS INVOICE
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Subtotal	_____
Less Retainage (%)	_____
Less Previous Payments	_____
Total Amount Due	_____

PAYMENT TERMS & REMITTANCE INSTRUCTIONS

Bank Name: _____

Account Name: _____

Routing / BIC: _____

Account / IBAN: _____

PREPARED BY (PROJECT MANAGER)

Date: _____

APPROVED BY (CLIENT REPRESENTATIVE)

Date: _____