

DEBIT NOTE

Debit Note No: _____

Date: _____

Due Date: _____

DEBIT TO

REFERENCE DETAILS

Original Invoice No: _____

Original Invoice Date: _____

Original Due Date: _____

DESCRIPTION OF INTEREST CHARGE	PRINCIPAL AMOUNT	DAYS OVERDUE	INTEREST RATE (%)	INTEREST AMOUNT

Subtotal: _____

Tax / VAT: _____

Total Interest Due: _____

Payment Terms & Instructions

Prepared By

Authorized Signature