

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## RECEIPT

Receipt No: \_\_\_\_\_

Date: \_\_\_\_\_

Payment Method: \_\_\_\_\_

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### CLIENT INFORMATION

Client Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email/Phone: \_\_\_\_\_

### SERVICE DETAILS

Service Period: \_\_\_\_\_

Ticket Ref #: \_\_\_\_\_

Contract Ref: \_\_\_\_\_

DESCRIPTION OF SOFTWARE SERVICE / IT SUPPORT	QTY	UNIT RATE	AMOUNT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Subtotal \_\_\_\_\_

Tax / VAT \_\_\_\_\_

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**Total Paid** \_\_\_\_\_

\_\_\_\_\_  
Received By (Customer Signature)

\_\_\_\_\_  
Authorized Signature (IT Provider)

Thank you for your business. For any support inquiries, please contact the support desk.