

NONRESIDENT ALIEN (NRA) PAYROLL WITHHOLDING AND TAX REPORTING

Payroll Period Record & Tax Calculation Template

EMPLOYEE & VISA INFORMATION

EMPLOYEE NAME

SSN OR ITIN

COUNTRY OF TAX RESIDENCY

VISA TYPE / STATUS

DATE OF ENTRY (US)

CURRENT TAX YEAR

PAYROLL PERIOD START DATE

PAYROLL PERIOD END DATE

TAX TREATY BENEFIT ELIGIBILITY

FORM 8233 SUBMITTED (Y/N)

TREATY ARTICLE NUMBER

TREATY EXEMPT LIMIT (\$)

TREATY EXPIRATION DATE

EARNINGS AND TAX WITHHOLDING COMPUTATIONS

Earnings Category	Applicable Rates & Codes	Taxable Amount (\$)	Exempt Amount (\$)
Gross Compensation (Salary/Wages)			
Tax Treaty Exempt Compensation			
Non-Treaty Taxable Earnings			
Other Taxable Compensation (Scholarship / Fellowship / Prize)			

Tax Withholding Type	Withholding Rate (%)	Taxable Wages Subject to Tax (\$)	Withholding Amount (\$)
Federal Income Tax (NRA Addback Adjusted)			
Social Security / FICA (If applicable)			
Medicare (If applicable)			
State / Local Income Tax			

Tax Withholding Type	Withholding Rate (%)	Taxable Wages Subject to Tax (\$)	Withholding Amount (\$)
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Total Tax Deductions	
Net Pay Distribution Amount	

YTD 1042-S / W-2 REPORTING SUMMARY (CUMULATIVE)

Form Type	Income Code	Exemption Code	YTD Total Gross Income (\$)	YTD Tax Exempt Amount (\$)	YTD Total Tax Withheld (\$)
Form 1042-S					
Form W-2					

Prepared By (Payroll Administrator Signature) Date

Approved By (Authorized Official Signature) Date