



# PROFORMA INVOICE

PRELIMINARY DRAFT

SELLER / EXPORTER

BUYER / IMPORTER

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Proforma Invoice No.		Date of Issue	
Reference / Quote No.		Expiry Date	
Method of Dispatch		Port of Loading	
Country of Origin		Terms of Payment	

DESCRIPTION OF GOODS / SERVICES	QTY	UNIT PRICE	AMOUNT
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DRAFT

Subtotal

Tax / VAT

Shipping & Handling

Estimated Total

TERMS, CONDITIONS & PAYMENT INSTRUCTIONS

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