QUARTERLY SUTA TAX RECONCILIATION LEDGER

State Unemployment Tax Act (SUTA) Record

Company Name:		**Calendar Year:**	
Federal EIN:		**Quarter (Q1/Q2/Q3/Q4):**	
State SUTA ID:		**State:**	

State SUTA Tax Rate (%)		**SUTA Wage Limit (Per Employee)**	

EMPLOYEE NAME	SSN (LAST 4)	TOTAL QTR WAGES	EXCESS/EXEMPT WAGES	TAXABLE SUTA WAGES	SUTA TAX DUE
Totals:					

Total SUTA Tax Due	
Less: SUTA Deposits Made	
Balance Due / (Overpayment)	

Prepared By (Signature / Date)

Name & Title:

Approved By (Signature / Date)

Name & Title: