

SOFTWARE IP CO.

Finance & Licensing Department
Royalty Disbursements

SOFTWARE IP ROYALTY
EXPENSE CLAIM FORM

Form Ref: SR-EXP-

1. CLAIMANT & LICENSOR INFORMATION

LICENSOR / PAYEE NAME

CLAIM DATE

AGREEMENT / CONTRACT REFERENCE NUMBER

PAYMENT TERMS (EG., NET 30, NET 45)

2. ROYALTY PERIOD & CALCULATION METRIC

PERIOD START DATE

PERIOD END DATE

CURRENCY

3. ROYALTY EXPENSE BREAKDOWN

SOFTWARE PRODUCT / IP ASSET DESCRIPTION	ROYALTY BASIS (UNITS / REVENUE)	ROYALTY RATE (%) OR PER-UNIT (\$)	CALCULATED ROYALTY VOLUME	TOTAL EXPENSE CLAIMED
GROSS TOTAL ROYALTY EXPENSE				
WITHHOLDING TAX DEDUCTIONS (IF APPLICABLE):				
NET PAYABLE AMOUNT:				

4. REMITTANCE & BANK DETAILS

BANK NAME

SWIFT / BIC CODE

IBAN / ACCOUNT NUMBER

Required Attachments for Processing:

- Sales/Distribution Reports corresponding to the Royalty Period.
- Copy of the executed Software Licensing Agreement (relevant schedules only).
- Valid Tax Residency Certificate (if claiming treaty benefits/reduced withholding tax).

Claimant / Licensor Representative Signature

Date: _____

Finance Director / Authorized Approver Signature

Date: _____