

# FORENSIC ACCOUNTING RETAINER AGREEMENT

This Forensic Accounting Retainer Agreement (the "Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between:

**Provider:** \_\_\_\_\_ ("Forensic Accountant"), and

**Client:** \_\_\_\_\_ ("Client").

## 1. SCOPE OF SERVICES

The Client hereby retains the Forensic Accountant to perform professional forensic accounting services in connection with \_\_\_\_\_. The scope of services may include, but is not limited to, financial investigation, reconstruction of financial records, valuation analysis, asset tracing, preparation of expert reports, and litigation support or expert testimony as required.

## 2. RETAINER FEE AND BILLING

As a condition precedent to the commencement of any work by the Forensic Accountant, the Client agrees to pay an initial non-refundable retainer fee in the amount of \$ \_\_\_\_\_. This retainer shall be applied against progress billings for services rendered and expenses incurred.

Services will be billed at the following hourly rates:

- Partner / Principal: \$ \_\_\_\_\_ per hour
- Manager: \$ \_\_\_\_\_ per hour
- Senior Analyst: \$ \_\_\_\_\_ per hour
- Staff Accountant: \$ \_\_\_\_\_ per hour

Invoices will be rendered monthly and are due and payable within \_\_\_\_\_ days of receipt.

## 3. CLIENT RESPONSIBILITIES

The Client agrees to provide the Forensic Accountant with full, timely, and unrestricted access to all financial records, documents, systems, and personnel relevant to the investigation. The Forensic Accountant shall rely on the accuracy and completeness of the information provided by the Client without independent verification, unless specifically engaged to do so.

## 4. CONFIDENTIALITY

The Forensic Accountant agrees to maintain the strict confidentiality of all proprietary or sensitive information obtained from the Client during the course of this engagement, and shall not disclose such information to third parties except as required by law, professional standards, court order, or authorized in writing by the Client.

## 5. TERMINATION

Either party may terminate this Agreement at any time upon \_\_\_\_\_ days written notice to the other party. Upon termination, the Client shall immediately pay the Forensic Accountant for all services rendered and out-of-pocket expenses incurred up to the date of termination.

## 6. GOVERNING LAW

This Agreement shall be governed by, and construed in accordance with, the laws of the State of \_\_\_\_\_, without regard to its conflict of laws principles.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

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**Client Signature**

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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**Forensic Accountant Signature**

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_