STRATEGIC BUSINESS ACCOUNTING RETAINER AGREEMENT

This Strategic Business Accounting Retainer Agreement (the "Agreement") is entered into and made effective as of ____________________, 20__________, by and between:

Client: ____ with a principal place of business at ____ (hereinafter referred to as the "Client"), and

Provider: ____ with a principal place of business at ____ (hereinafter referred to as the "Accountant").

1. ENGAGEMENT AND SCOPE OF SERVICES

The Client hereby retains the Accountant, and the Accountant agrees to provide strategic business accounting and advisory services to the Client. The scope of services shall include, but is not limited to, the following:

1. Strategic financial planning, forecasting, and budgetary analysis.
2. Regular review and analysis of financial statements, balance sheets, and cash flow requirements.
3. Tax planning, compliance, and preparation services.
4. Periodic consultation meetings to discuss business performance and financial strategy.
5. Other mutually agreed-upon professional accounting services as requested by the Client.

2. RETAINER FEE AND PAYMENT TERMS

1. **Retainer Amount:** The Client agrees to pay the Accountant a recurring monthly retainer fee of $____________________.
2. **Payment Schedule:** The retainer fee is payable in advance on the __________ day of each calendar month.
3. **Additional Services:** Any services requested by the Client that fall outside the scope of work described in Section 1 of this Agreement shall be billed at an hourly rate of $__________ per hour, or subject to a separate written agreement.
4. **Late Payments:** Payments not received within __________ days of the due date shall accrue interest at a rate of __________ % per month on the outstanding balance.

3. TERM AND TERMINATION

1. **Term:** This Agreement shall commence on ____________________, 20__________, and shall continue on a month-to-month basis until terminated.
2. **Termination for Convenience:** Either party may terminate this Agreement at any time, with or without cause, by providing __________ days' prior written notice to the other party.
3. **Termination for Cause:** Either party may terminate this Agreement immediately upon written notice if the other party breaches any material term of this Agreement and fails to cure such breach within __________ days of receiving written notice thereof.

4. CLIENT RESPONSIBILITIES AND ACCESS TO INFORMATION

The Client agrees to provide the Accountant with access to all relevant financial records, bank accounts, invoices, and receipts necessary for the performance of the services. The Client warrants that all information provided is accurate and complete. The Accountant shall not be held liable for any errors, omissions, or penalties resulting from inaccurate or incomplete information provided by the Client.

5. CONFIDENTIALITY

The Accountant acknowledges that, during the term of this Agreement, they will have access to proprietary, private, and sensitive financial information of the Client. The Accountant agrees to maintain the strict confidentiality of all such information and shall not disclose or use it for any purpose other than performing the services detailed in this Agreement, unless required to do so by law.

6. LIMITATION OF LIABILITY

The Accountant's total liability for any claims, losses, damages, or expenses arising out of this Agreement, whether in contract, tort, or otherwise, shall be limited to the total amount of retainer fees paid by the Client to the Accountant under this Agreement during the __________-month period immediately preceding the event giving rise to the claim.

7. GOVERNING LAW AND DISPUTE RESOLUTION

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of ____________________, without regard to its conflict of law principles. Any disputes arising out of or in connection with this Agreement shall be resolved through good faith negotiation, and if unresolved, through binding arbitration in ____________________.

8. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and supersedes all prior agreements, representations, or understandings, written or oral. Any amendments to this Agreement must be made in writing and signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Strategic Business Accounting Retainer Agreement as of the date first written above.

CLIENT:	**ACCOUNTANT:**
______________________________	______________________________
Signature	Signature
______________________________	______________________________
Printed Name	Printed Name
______________________________	______________________________
Title	Title
______________________________	______________________________
Date	Date