SUBCONTRACTOR PAYMENT TRACKING LEDGER

Project Contract & Progress Payment Records

Project Name / No:
Subcontractor Name:
Trade / Scope of Work:
Subcontract Agreement No:
Original Contract Value:
Approved Change Orders:

REVISED CONTRACT SUM

TOTAL PAYMENTS APPROVED

TOTAL RETENTION HELD

REMAINING BALANCE TO DRAW

DATE	INVOICE #	DESCRIPTION / PAYMENT PERIOD	GROSS AMOUNT	RET. %	RETENTION	NET PAYABLE	DATE PAID	CHECK / REF #
Totals:								

Prepared By (Name & Title) Date

Authorized Representative Approval Date