

YEAR-END TAX FILING RECONCILIATION

Tax Year: 20_____

Company Name: _____

FEIN: _____

Prepared By: _____

Date Prepared: _____

Tax Category / Quarter	Payroll Register Total (W-2/W-3)	Quarterly Returns Total (941/940/State)	Difference (Variance)
Federal Income Tax (FIT) Withholding			
Quarter 1 (Q1)			
Quarter 2 (Q2)			
Quarter 3 (Q3)			
Quarter 4 (Q4)			
FIT Total			
Social Security Tax (Employee & Employer)			
Taxable Wages (Annual)			
Tax Withheld / Owed			
Medicare Tax (Employee & Employer)			
Taxable Wages (Annual)			
Tax Withheld / Owed			
Federal Unemployment Tax (FUTA / Form 940)			
FUTA Taxable Wages			
FUTA Tax Owed			
State Income Tax (SIT) & State Unemployment (SUTA)			
State Income Tax Withholding			
SUTA Taxable Wages			
SUTA Tax Owed			

Explanation of Variances:

Prepared By (Signature)

Date: _____

Approved By (Signature)

Date: _____