

Contra Account Reconciliation Statement

Entity Name		Reconciliation Date	
Primary Account Name		Contra Account Name	
Primary Account No.		Contra Account No.	
Primary Balance		Contra Balance	

RECONCILIATION DETAILS

Date	Reference No.	Description / Explanation of Adjustment	Debit Adjustments	Credit Adjustments
		Unadjusted Contra Account Balance		
Adjusted Contra Account Balance				

NET BOOK VALUE DETERMINATION

Adjusted Primary Account Balance (A)	
Adjusted Contra Account Balance (B)	
Net Book Value / Carrying Value (A - B)	

SUPPORTING NOTES / EXPLANATIONS

Prepared By (Signature / Date)

Reviewed By (Signature / Date)

Name & Title

Name & Title