# CONTRACT RETENTION RECEIVABLES TRACKING LEDGER

**PROJECT NAME:**

**CLIENT NAME:**

**CONTRACT NUMBER:**

**TOTAL CONTRACT VALUE:**

**RETENTION PERCENTAGE:**

**PROJECT MANAGER:**

| INVOICE DATE | INVOICE # | TOTAL CERTIFIED WORK BILLED | RETENTION WITHHELD | | NET AMOUNT DUE (EXCL. RET.) | EXPECTED RELEASE DATE | RETENTION RELEASED / PAID | | OUTSTANDING RETENTION BALANCE |
|---|---|---|---|---|---|---|---|---|---|
| | | | RATE % | RETENTION AMOUNT | | | DATE | AMOUNT PAID | |
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| TOTAL CONTRACT BILLED | |
| TOTAL RETENTION WITHHELD | |
| TOTAL RETENTION RELEASED | |
| TOTAL OUTSTANDING RETENTION | |