

SOFTWARE CUSTOMIZATION

Cost Tracking Template

Document ID:

Date Generated:

Project Name:

Target Delivery Date:

Project Sponsor:

Project Manager:

Internal Cost Center:

Vendor/Developer:

EXPENSE CATEGORY & DESCRIPTION	HOURS / QTY	RATE / UNIT COST	ESTIMATED COST	ACTUAL COST	VARIANCE
1.0 Discovery, Requirements & Architecture					
Business Analysis & Requirements Gathering					
Technical Architecture & System Design Blueprint					
Phase 1 Subtotal					
2.0 Core Software Customization & Coding					
Frontend UI/UX Customization					
Backend Logic & API Extensions					
Database Schema Modifications & Migrations					
Phase 2 Subtotal					
3.0 Integrations & Third-Party Platforms					
API Integration (Legacy Systems)					
Third-Party License / Software Add-ons					
Phase 3 Subtotal					
4.0 Testing, Quality Assurance & Security					

EXPENSE CATEGORY & DESCRIPTION	HOURS / QTY	RATE / UNIT COST	ESTIMATED COST	ACTUAL COST	VARIANCE
Functional & System Integration Testing (SIT)					
User Acceptance Testing Support (UAT)					
Security Penetration & Vulnerability Testing					
Phase 4 Subtotal					
5.0 Deployment, Training & Support					
DevOps, CI/CD Pipeline & Cloud Provisioning					
User Documentation & Training Material					
Post-Launch Hypercare Support					
Phase 5 Subtotal					
TOTAL CUSTOMIZATION PROJECT COST					

Prepared By: Project Manager / Lead Analyst

Date:

Approved By: Authorized Sponsor / Stakeholder

Date: