STATEMENT

CUSTOMER DETAILS

STATEMENT INFORMATION

Statement Date

Customer Account No.

Statement Period

Payment Terms

OPENING BALANCE
INVOICED AMOUNT
PAYMENTS RECEIVED
AMOUNT DUE

DATE	REFERENCE NO.	DESCRIPTION / DETAILS	DEBIT (+)	CREDIT (-)	BALANCE

DATE	REFERENCE NO.	DESCRIPTION / DETAILS	DEBIT (+)	CREDIT (-)	BALANCE

AGEING SUMMARY (DAYS OUTSTANDING)

CURRENT	1 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	TOTAL OUTSTANDING

PAYMENT INSTRUCTIONS

PREPARED BY

CUSTOMER SIGNATURE