



RETURN MERCHANDISE AUTHORIZATION

RMA NUMBER	
DATE ISSUED	

CUSTOMER INFORMATION

Customer Name

Address

City, State, Zip

Phone Number

Email Address

CONSULTANT / REPRESENTATIVE INFORMATION

Consultant Name

Consultant ID

Original Order #

Original Order Date

Invoice Number

ITEMS AUTHORISED FOR RETURN

SKU / Item #	Description	Qty	Unit Price	Return Code *

*** RETURN CODES:**

- A - Damaged in Transit
- B - Defective Product
- C - Incorrect Item Shipped
- D - Unsatisfied / Disliked
- E - Buyer's Remorse
- F - Other (Specify in comments)

ACTION REQUESTED:

Refund to Original Payment

Product Exchange
 Account Credit

COMMENTS / SPECIAL INSTRUCTIONS

RETURN INSTRUCTIONS:

1. Ensure the authorized RMA number is clearly written on the outside of the return shipping box.
2. Enclose this completed form inside the packaging with the returned merchandise.
3. All items must be returned in their original packaging unless determined defective.
4. Send the package to the authorized processing center address specified by your representative.

Authorized Signature

Date