

# PRODUCT RETURN AUTHORIZATION

Independent Contractor Equipment & Inventory Return

This document serves as formal authorization and receipt for the return of company-owned equipment, devices, or undelivered product inventory by an independent contractor. Please ensure all items are listed below and signatures are obtained upon transfer of custody.

## CONTRACTOR INFORMATION

CONTRACTOR NAME

CONTRACTOR ID / USERNAME

EMAIL ADDRESS

PHONE NUMBER

## RETURN DETAILS

RETURN AUTHORIZATION NUMBER (PRA#)

AUTHORIZED RETURN DATE

REASON FOR RETURN

## ITEMIZED INVENTORY OF RETURNED PRODUCTS / EQUIPMENT

Item Description / Model	Serial Number / Asset Tag	Quantity	Condition Rating

## RETURN ACKNOWLEDGEMENT & SIGNATURES

Independent Contractor Signature

DATE

\_\_\_\_\_

\_\_\_\_\_  
**Authorized Receiving Agent Signature**

**DATE**

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