

IRS WAGE GARNISHMENT

Federal Tax Levy Payroll Calculation Template (Form 668-W)

Employee Name:

Employee SSN:

Case / Levy Number:

Employer Name:

Pay Period End Date:

Payroll Date:

Filing Status:

Number of Exemptions:

Pay Frequency:

Additional Standard Ded.:

| DESCRIPTION | AMOUNT (\$) |
|---|-------------|
| Gross Earnings for Pay Period | |
| <i>Less legally required deductions:</i> | |
| Federal Income Tax | |
| Social Security Tax (OASDI) | |
| Medicare Tax | |
| State Income Tax | |
| Local/City Income Tax | |
| Pre-Existing/Court-Ordered Child Support | |
| Other Required Retirement/Pension Contributions | |
| Total Take-Home Pay (A) | |

Total Take-Home Pay [From Line (A) Above]

IRS Exempt Amount (From IRS Pub. 1494 Table) (B)

Amount to be Withheld and Remitted to IRS (A minus B)

Prepared By (Payroll Representative / Title)

Date

Notice to Employer: Do not withhold voluntary payroll deductions (such as 401k, voluntary health insurance, charity contributions, etc. established after the receipt of the levy notice) when calculating the exempt amount unless specified by IRS directives. The exempt amount is determined using IRS Publication 1494 based on information provided by the employee on Form 668-W Parts 3, 4, and 5. Remit the calculated withholding amount promptly to the Internal Revenue Service as directed on Form 668-W.