



INVOICE

Invoice No.	
Date	
Due Date	

BILL TO

PROJECT / SITE ADDRESS

Project Name

Contract No.

Application No.

Period To

NO.	MILESTONE / DESCRIPTION OF WORK	CONTRACT VALUE	% COMPLETE	TOTAL COMPLETED	PREVIOUS CLAIMED	CURRENT CLAIMED	BALANCE TO FINISH

Total Contract Value

Total Completed to Date

Less Retainage (%)

Less Previous Payments

Amount Due This Invoice

Remaining Balance

Payment Instructions & Terms

Prepared By (Contractor Signature / Date)

Approved By (Client Signature / Date)