MONTHLY PAY PERIOD SALARY LEDGER

Monthly Payroll Record Sheet

Company Name:

Department:

Pay Period:

Payment Date:

EMP. ID	EMPLOYEE NAME	DESIGNATION	EARNINGS				DEDUCTIONS				NET PAY	SIGNATURE / REMARKS
			BASIC	ALLOWANCE	OVERTIME / OTHER	GROSS EARNINGS	TAX WITHELD	PENSION / PF	OTHER DED.	TOTAL DED.		
Total:												

Prepared By

Checked By

Authorized Signatory