

MRO & INDIRECT MATERIALS INVENTORY LEDGER

FACILITY / DEPARTMENT

LEDGER PERIOD

DATE UPDATED

CUSTODIAN NAME

TOTAL ACTIVE SKUS

TOTAL INVENTORY VALUE

ITEMS PENDING REORDER

LAST AUDIT DATE

Total Portfolio Valuation:

PREPARED BY (INVENTORY CUSTODIAN)

VERIFIED BY (OPERATIONS MANAGER)

APPROVED BY (FINANCE/PROCUREMENT)