

NOTICE PERIOD GARDENING LEAVE

Payroll & Compensation Statement

Employer Name:

Employee Name:

Company Address:

Employee ID:

Payroll Period:

Department:

Notice Date:

Gardening Leave Start:

Final Termination Date:

Gardening Leave End:

EARNINGS & COMPENSATION

Description	Rate / Basis	Amount
Basic Salary (Gardening Leave Period)		
Gardening Leave Allowance / Premium		
Accrued Holiday / Untaken Leave Pay		
Contractual Benefits Cash Equivalent		
Other:		
Gross Earnings		

DEDUCTIONS

Description	Rate / Basis	Amount
Income Tax		
Social Security / National Insurance		
Pension Contribution		
Other Deduction:		
Total Deductions		

NET PAY SUMMARY

Net Gardening Leave Compensation Pay	
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PAYMENT DISTRIBUTION

Bank Name:

Account Number:

Sort Code / Route No:

Payment Date:

Prepared By (Payroll Representative)

Date:

Approved By (Authorized Signatory)

Date: